

LSI SE05

Create and agree development plans

Performance criteria

- You must be able to:*
- P1 involve job seekers, and others they choose to involve, in person-centred employment planning sessions
 - P2 support job seekers to consider the active involvement of family, friends or others in planning, decision making, job finding and job development
 - P3 ensure that job seekers have choice and control over the process of entering paid employment
 - P4 agree with job seekers which employers to target for specific types of paid work
 - P5 use information about job seekers' welfare benefits and income prior to them accessing work to assess the impact on their finances from working
 - P6 calculate and present to job seekers the financial and social benefits of being in paid employment
 - P7 identify opportunities for job seekers to be socially included within employment
 - P8 use information collected to agree and review plans with job seekers to access and maintain paid employment

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Knowledge and understanding

You need to know and understand:

- K1 how to enable job seekers and others they choose to involve to contribute to discussions about employment consistent with their skills and abilities
- K2 how to gain the active involvement of family, friends and others in planning, decision making, job finding and job development
- K3 methods used to enable job seekers to make their own decisions and choices about the suitability of the job they get and its importance to the success of the placement
- K4 sources of information about employers who may wish to develop a diverse workforce
- K5 sources of information about welfare and job-related benefits
- K6 how to calculate the financial benefits of work and compare them with not working
- K7 ways of enabling the job seeker to understand the social benefits of employment
- K8 how to enable job seekers to access support to be socially included within employment
- K9 methods to write specific, measurable, achievable, realistic and time bound plans
- K10 methods to engage job seekers to agree plans to access employment and hold down a job